**IEEE EMC Society**

 **Standards Advisory and Coordination**

 **Committee (SACCom)**

**11 November 2016**

**1:15 pm to 2:15 pm (Arizona time)**

**Sheraton Grand Phoenix**

**+1 602-262-2500**

**Phoenix, Arizona USA**

**Draft Agenda**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Opening of meeting Welcome and Introductions | Chair |  |
|  | Duty to Inform | Secretary | <http://www.c63.org/documents/misc/patents/C63_Patent_Call_slideset_final_1.pdf>  |
|  | Approve minutes of Ottawa meeting | Secretary | <http://www.emcs.org/standards/saccom/sac-mtgs.html> [Direct minutes](file:///C%3A%5CAllSyncedDocumentsNew%5CPurdue%5CIEEE%5CEMCS%5CSACCom%5C2016%5COttawa%5C23%20May%20SACCom%20meeting%20notes.docx) |
|  | Review EMCS web site | Secretary | <http://www.emcs.org/standards/saccomindex.html>  |
|  | Review Membership | Secretary | <http://www.emcs.org/standards/saccom/sac-members.html>  |
| 6.. | Plans for 2017  | Chair | Review scope and plans<http://www.emcs.org/standards/saccomindex.html>  |
|  | Review SACCom organization meetings for 2017 | Vice chair | <http://www.emcs.org/standards/saccom/sac-mtgs.html>  |
| 7. | Present update reports since Ottawa meeting received from SACCom members  | SACCom members in attendance |  |
| 8.  | Review of standards strategic plan | Chair and Secretary |  |
| 9.  | AOB | Chair | Reach out to [SACCom members](file:///C%3A%5CAllSyncedDocumentsNew%5CPurdue%5CIEEE%5CEMCS%5CSACCom%5C2016%5COttawa%5CSACCom%20Outreach%20to%20non%20EMCS%20Standards%20Organizations.docx)-Scully |
| 10. | Adjourn | Chair |  |